



San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING AGENDA

**December 20, 2017
6:30 PM**

San Mateo County Harbor District
Conference Room
504 Avenue Alhambra, 2nd Floor
El Granada, CA 94018

All Harbor District Commission meetings are recorded and posted at www.PacificCoast.tv within 48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400, 72 hours in advance.

A.) Roll Call

B.) 1. Public Comments/Questions

The Public may directly address the Board of Harbor Commissioners for a limit of three (3) minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the Regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, 2nd Floor, El Granada, CA 94018 or online at www.smharbor.com.

2. Commissioner Comments

Commissioners may make public statements limited to five (5) minutes.

C.) Consent Calendar

All items on the Consent Calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the Regular Agenda. Any item on the Regular Agenda may be transferred to the Consent Calendar.

ITEMS PULLED FROM THE CONSENT CALENDAR WILL BE HEARD AFTER DISCUSSION ITEMS.

1. [Bills and Claims \(Chan\)](#)
Recommendation: Review Pre-Approved Bills and Claims in the amount of \$375,921.58. Pre-Approve Bills and Claims not to exceed up to \$350,000.
2. [Minutes - Special Meeting August 16, 2017 \(Gehret\)](#)
Recommendation: Approve Minutes of the Special Meeting of August 16, 2017.
3. [Minutes - Special Meeting Minutes November 15, 2017 \(Gehret\)](#)
Recommendation: Approve Minutes of the Special Meeting of November 15, 2017.
4. [Minutes - Regular Meeting November 15, 2017 \(Gehret\)](#)
Recommendation: Approve Minutes of the Regular Board Meeting of November 15, 2017.
5. [Emergency Oyster Point Marina Fuel Dock Electric Repairs Project; Termination of Emergency per Public Contract Code 22050 \(Moren\)](#)
Recommendation: Receive final project update, notice of completion, terminating the Emergency Electric Repairs Project at the Oyster Point Marina (OPM) fuel dock, pursuant to the California Public Contract Code (PCC) Section 22050.
6. [SMCHD Administration Building - Lease Renewal \(Pyle\)](#)
Recommendation: Authorize the General Manager to exercise the option to extend the lease for the SMCHD Administrative Offices, located at 504 Avenue Alhambra, 2nd Floor in El Granada, CA for a 12-month period beginning on June 1, 2018.

D.) Discussion

7. [Lost Fishing Gear Recovery Program; Presentation by the Half Moon Bay Seafood Marketing Association \(McGrath\)](#)
Receive presentation.
8. [Pillar Point \(Surfers Beach/KN\) RV Lot: CDP Application and Restroom Facility \(McGrath\)](#)
Recommendation: Authorize staff to continue to work with the City of Half Moon Bay and KN Properties on site planning, grant funding and permit application for a restroom facility adjacent to Surfers Beach.

9. [Commercial Activity Permit Revisions \(CAP\): Blue Water Ventures and Princeton Waters \(Pyle\)](#)

Recommendation: Approve the 2018 Commercial Activity Permit (CAP), with amended terms for Blue Water Ventures and the 3-month extension of the 2017 Princeton Waters CAP, through March 31, 2018.

10. [Proposed Scope and Name Change for the San Mateo County Harbor District Beach Replenishment Committee \(Moren\)](#)

Recommendation: Approve the proposed Scope and Committee Name Change from "Beach Replenishment Committee" to "San Mateo County Harbor District Climate Change Resilience Committee."

11. [Pillar Point Harbor Office Alteration Project \(Moren\)](#)

Recommendation: Authorize the General Manager to enter into an agreement with John Matthews Architects to produce design and construction documents supporting alterations to the Pillar Point Harbor Office for an amount not-to-exceed \$31,000 and establish a contract contingency of 10%.

12. [Policy 3.2, Brown Act Compliance \(McGrath\)](#)

Recommendation: Adopt Resolution No.17-21 and Policy 3.2, Brown Act Compliance.

E.) Commissioner Items

13. [Wildlife Protection; Request for Standing Committee \(Larenas\)](#)

Information only.

F.) Discussion/Action on Pulled Consent Items (if any)

G.) November Activity Reports: [General Manager, Administration, Operations](#)

H.) Adjournment

The next Regular Meeting will be held on January 17, 2018 at the Municipal Services Building, 33 Arroyo Drive, South San Francisco, CA 94080 at 6:30 PM.

Agenda posted as required:
December 15, 2017 at 4:00 PM


Debbie Gehret
Deputy Secretary